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DD/S
56-3349

SEP 20 1956

MEMORANDUM FOR: General Counsel
Comptroller
Director of Communications
Director of Logistics
Director of Personnel
Director of Security
Director of Training
Chief, Audit Staff
Chief, Commercial Staff
Chief, Management Staff
Chief, Medical Staff
Special Support Assistant to the DD/S
Chief, Project Administrative Planning Staff
Special Planning Assistant to the DD/S

SUBJECT : Discontinuance of Form No. 293, "Report of Overtime and Holiday Work"

25X1A 1. [redacted] "Hours of Work," dated 25 July 1955 25X1A which rescinded [redacted] omitted the requirement for the submission of Form No. 293, "Report of Overtime and Holiday Work."

2. Since several offices have continued to submit this report will you please take the appropriate action to inform your staffs that Form 293 is no longer required. However, the submission of Form No. 292, "Request for Authorization of Overtime and Holiday Work," is still necessary.

[redacted] 25X1A9a
Special Assistant to the
Deputy Director (Support)

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No Change in Class. ☐
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